

**Dawson Landing Homeowners Association
Board of Directors Meeting Minutes**

Date of Meeting: September 13, 2022, Location of Meeting: Virtually via ZOOM

- 1. Call To Order.** The BoD president, called the meeting to order promptly at 7:00 P.M.
- 2. Quorum.** A quorum was present with the following directors in attendance: Dir. Parlette, Dir. McNeil (J), Dir McNeil (M), Dir. Phan, Dir. Collins, Dir. McCann. There were also two homeowners present.
- 3. Approval of Minutes.** A motion was made to approve the minutes from the May 2022 biannual meeting. The motion carried. A motion was made to approve the minutes from the June 2022 meeting. The motion carried. A motion was made to approve the minutes from the July 2022 meeting. The motion carried. A motion was made to approve the minutes from the August 2022 meeting. The motion carried.
- 4. Executive Session.** A motion was made to move to executive session and carried to review with a DL homeowner their outstanding balances statement to provide clarity regarding the accrual process associated with understanding balances.
- 5. Reports of Officers, Boards, and Standing Committees**
 - a. Vice President. A motion was made to declare a board seat vacant which had not been filled for 3 consecutive regular meetings. The motion carried unanimously.
 - b. **Architecture Review Board (ARB).**
 - i. Mailboxes. There has been an increase in the number of ARB request received. The majority is for mailbox requests.
 - ii. Shed Requests. Two were approved, and 1 returned for lack of information.
 - iii. Solar Panels. Three requests received and 1 was approved. The remaining two did not meet the guidelines. A motion was made and carried that Dir. Parlette, and Dir. Phan will prepare a response to the company, ION, and will copy other BoD members for situational awareness.
 - c. **Grounds.**
 - i. Dir. Mark McNeil reported on current efforts to cleanup storm damage in the neighborhood and will enter further discussion with the BoD President to develop a plan forward.
- 6. OLD BUSINESS.**
 - a. **Dawson Landing Fall Festival Event:** Several DL homeowners will meet via ZOOM to plan a Fall Festival Saturday, October 22, 2022. Dir. Parlette will work with Dir, Collins to set up a separate ZOOM meeting to accommodate the planning efforts.
 - b. **Outstanding Dawson Landing HOA Balances:** The DL BoD will add a statement to DL homeowners HoA invoices that are carrying an outstanding balance will not be able to vote in DL elections.

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7. Old or Unfinished Business:

- a. BoD President has the website credentials. Will load all meeting minutes to the web site.
- b. The November 8th Bi-Annual meeting will be held at the Ferlazzo Building in the Lee Sylvania room. The BoD is still looking for a guest speaker for the Bi-Annual Meeting.
- c. There will be 4 seats to fill.

8. New Business:

- a. A motion was made and passed for Maureen Parlette to investigate creating an events page for the website.
- b. A motion was made and passed unanimously to cancel our Yahoo website subscription. That was the web service prior to WIX.

9. Open Forum. No homeowners came forward.

Respectfully Submitted by:

Marilyn L. Collins