

Date of Meeting: March 14, 2023,

Location of Meeting: Virtually via ZOOM

1. **Call To Order.** The BoD President called the meeting to order promptly at 7:00 P.M.
2. **Determination of Quorum.** A quorum was present with the following directors in attendance: Dir. Parlette, Dir. J. McNeil; Dir. McCann, Dir. Phan, Dir. M. McNeil  
  
Absent: Dir. Roopan, Dir M. Collins
3. **Approval of the Minutes.** A motion was made to approve the minutes from the February 2023, BoD Board Meeting. The motion that the draft minutes be corrected for section 3a (mailboxes). 3 for the changes; 2 abstained. Motion carried.
4. **Executive Session.** A motion was made to move into the Executive Session/Motion agreed
  
5. **Reports From Officers, Boards and Standing Committees.**
  - a. **Vice President:** Nothing new to report.
  - b. **Financials. Dir. McCann.** Financials are working as expected. We have a surplus that may be attributed to the lien process, not sure what is causing the surplus, we can ask MJF for input. Dir. Parlette, confirmed we have not collected liens in an amount that would cover the surplus. Dir. Parlette also noted postage had increased significantly over the years.
  - c. **Secretary.** Nothing new to report other than outreach to Kristen Young but did not get a response back. Dir. Parlette asked that he is copied on emails in the future. Did not get a chance to look at the Rippon deeds to determine if DL has grounds to remove trees along Rippon Landing leading into our community. Will do so before next meeting.
  - d. **Architecture Review Board (ARB).** Approved 4 requests for mailboxes; 1 owner would like to join the review panel. Dir. Phan motioned to have him join; the vote was unanimous for the motion.  
  
The board discussed and voted to positively change the language in the bylaws to take out "metal" requirement. A recommendation was agreed upon to look at how many residents would be affected by the change in criteria and standards before we reverse any current violations.
  - e. **Grounds.** Pres. Parlette and Dir. Roopan walked property areas where before mentioned trees are down. Bids for 2 tree removals came in at \$750/each. The Board went on to discuss Professional Grounds (PG) work and Prince William County (PWC) stated that we have 1 tree requiring attention. The rest is vegetation that

Dawson Landing Homeowners Association

Board Of Directors Meeting Minutes

See Events: [www.dawsonlanding.com](http://www.dawsonlanding.com)

Professional Grounds can clear out. Years ago, PWC erected a fence on a homeowner's property and PWC needs to make a decision for remediation

**6. Old or Unfinished Business.**

- a. **Traffic Calming Analysis .** Wilburt Stewart is the name given for a SME for the traffic calming study for further consideration by Dir. Collins.

**7. New Business.**

- a. Next Bi-Annual Meeting will be held in May.
  - i. Planned for PWC Police or VDOT attendees
- b. The Board calendar has been updated
- c. Website and marketing: Wix is keeping stats of reviews. 1 person volunteered for events on website.
- d. Invoices were approved for the legal expenses

**8. Open Forum.** There were no homeowners present. Nothing was presented.

**9. Meeting Adjournment.** The meeting was adjourned at approximately 8:00 P.M. The next meeting of the board will be held on Tuesday, April 11, 2023, at 7:00 P.M. Until then, stay safe.

*Respectfully Submitted By: Dir. VP Jannie McNeil*