

**Dawson Landing Homeowners Association  
Biannual Meeting Minutes**

Date of Meeting: Nov 8, 2022

Location: Held Virtually via ZOOM

1. Call to Order. The meeting was called to order by the BOD president at 7:00 pm.
2. Quorum: A quorum is 27 members for our 265 home community. Forty members were represented either in person or by proxy.
3. Welcome & Opening Remarks. The president thanked those in attendance for their willingness to meet in person to conduct and be witness to elections of the board.
4. HOA Board Reports.
  - a. Treasurer. Director McCann provided updates on financial status, concluding that financials are in good standing.
  - b. Architectural Review Board Chairman. Director Phan provided a report on the ARB assuring everyone that the process is impartial, and provided an overview of the most encountered violations (mailbox replacements), and introduction of new requests (e.g. solar panels) received this year.
  - c. Traffic Calming. Director Collins discussed the dangers of vehicular activity in the neighborhood, and introduced the VDOT Traffic Calming Program to gauge homeowner support.
  - d. President. Director Parlette provided an overview of legal training and webinars available to the board this past year, focusing on a recent topic of where the attorney asked, "What is the most important thing any association does?": Enforcement of Covenants. He reported on grounds clean-up, the yard sale, and updates to [dawsonlanding.com](http://dawsonlanding.com) including addition of legacy and historical information, contacts for non-emergency policy, the Mooney Water facility, and trash service provider. A notice section has been added to the home page for special alerts (e.g. Yard Waste Pickup postponement and election results).
5. Elections. Four nominations were made from the floor, ballots cast, and the elected members announced. The following members were congratulated:  

Indria Roopan  
Mark McNeil  
Minh Phan  
Paul McCann
6. Homeowner's Open Forum. The floor was opened for homeowner participation.  

Discussion ensued on mailbox replacements, the date of the Fall Biannual, lack of neighborhood participation at meetings, and overwhelming support of the Traffic Calming Program.
7. Meeting Adjourned. The meeting was adjourned by 7:50 pm.

R. Parlette  
President  
Dawson Landing Homeowner Association